



DREGHORN PHOTOGRAPHY

Studio Membership

BRONZE

£75 per month

For those just wanting regular use of a studio space.

Includes:

- 10 hour monthly hire limit
- Use of the studio space and lighting equipment
- Use of the dressing room

Some people need regular use of a studio but don't want to go through the difficulty and expense of acquiring a property; DP Studios solves this problem with our membership service.

If you subscribe you become a member of the studio, offering you more value for money on the use of the space and facilities. Starting from the cost of only 5 hours studio hire a month you can have a space to use for all your photographic needs.

There are several levels of membership, each level has its own benefits to suit people's differing needs.

Details of these can be seen below:

SILVER

£150 per month

For those wanting to use the studio for client meetings and viewings as well as photo shoots

Includes:

- 20 hour monthly hire limit
- Use of the studio space and lighting equipment
- Use of the dressing room
- Access to the stores of;
 - Wardrobe
 - Props
 - Make-up
- Secure storage shelf (for storing your own prints for client meetings)
- Use of lounge area
 - Useful for client meetings
 - Projector included for viewings

GOLD

£300 per month

For the serious professional photographer who is looking to make the studio their base of operations. Gold membership grants full access to the facilities

Includes:

- 40 hour monthly hire limit
- Use of the studio space and lighting equipment
- Use of the dressing room
- Access to the stores of;
 - Wardrobe
 - Props
 - Make-up
- Secure storage shelf
 - For storing your own prints for client meetings
 - Secure equipment storage
- Use of lounge area
 - Useful for client meetings
 - Projector included for viewings
- Use of the office facilities
 - Editing suite
 - Printing facilities

Studio Membership Terms & Conditions

- Monthly Limits
 - Each level of membership has the following hourly limits
 - Bronze: 10 hours
 - Silver: 20 hours
 - Gold: 40 hours
 - Hourly limits will reset on the 1st of every month.
 - Unused hours will be lost and will not carry over to the following month, except under the following circumstances:
 - Extra hours from the first month of membership can be carried over to the second. This is to accommodate memberships beginning midway or towards the end of a month
- Termination
 - The discount of membership is applied on the basis of a regular commitment. Dreghorn Photography has a zero tolerance policy for early termination.
 - The membership contract is for a non-negotiable 6 month period.
 - If a member cancels their subscription they will be charged a fee equal to the total of the remaining months of their membership
 - Should a member wish to renew their membership subscription this can be done at the end of the 6 month period
- Safety & Liability
 - Members must obey the standard safety procedures found in the DP Studio hire guide, included alongside this document.
 - Dreghorn Photography personnel will ensure that all equipment is safe and in adequate working order before each hire.
 - This will be demonstrated to the member upon their arrivalOnce the hire begins the safety and security of all individuals and equipment become the responsibility of the member until they exit the premises.
- Cancellation:
 - If a shoot is booked but will not go ahead then at least 3 days notice must be given.
 - If adequate notice is not given the hours will still be deducted from the member's monthly allowance
 - If the fee exceeds the remaining hourly limit the excess will be deducted from the next months allowance
 - If the membership is due to end that month and the hourly limit has been exceeded then the member will be charged under the normal cancellation rules
 - We understand this is an unpredictable business and the fee may be waived provided a reasonable explanation is given
- Booking conflict
 - If there is a hire already booked at a time a member requests then Dreghorn Photography will do their utmost to resolve the schedule conflict to the satisfaction of all parties
 - No guarantee can be made that an existing hire can be rescheduled
 - Dreghorn Photography reserve the right to reschedule or cancel member's hire slots
 - The member will be adequately notified and an alternative time slot will be arranged
 - **Note:** This will be a rare occurrence for unavoidable circumstances i.e. illness, personal emergency, high priority professional use by Dreghorn Photography, etc.

- Supervision
 - For any hire there will always be Dreghorn Photography personnel in attendance
 - Dreghorn Photography personnel can give advice on troubleshooting equipment issues
 - In the event of emergency, injury or damage to equipment then the member must notify Dreghorn Photography personnel immediately
- Sharing
 - In order for a booking to be counted under membership the member must be in attendance for the duration of the hire
 - Memberships are for single individuals or organisations and may not be shared
 - Members may not abuse their membership for the benefit of others;
 - e.g. one photographer making a booking for a large group of photographers
 - It is at the discretion of Dreghorn Photography as to what constitutes abuse. For clarification please discuss any potentially contentious hires before the commencement of the hire period

PRINT NAME

SIGNED

DATE

By signing here you consent to all terms & conditions for a period of exactly 6 months from the date signed. Should the terms change in any way you will be notified and required to resign the updated form



DREGHORN PHOTOGRAPHY

95 Portman Street
Glasgow, G41 1EJ
Phone 0141 4297457 Mob 07958369169

Studio hire terms & conditions

By reading and signing the following document you acknowledge and agree to all the terms listed below

Hire rate

- I. The Dreghorn Photography studio at 95 Portman Street is hired out at the following rates:
 - i. Standard rate = £15 p/h
Student rate = £10 p/h
 - Mon-Fri: 10am-8pm
 - ii. Weekend Standard = £15 p/h
 - Sat: 10am-6pm
 - Sun: 10am-4pm
 - iii. Out with normal hours the studio can be hired but at an extra £5 per hour
 - iv. The minimum length of a studio hire is 2 hours
 - Half day booking (4 hours) = £50
 - Full day booking (8 hours) = £100
 - v. Hire charge begins and ends from when the facilities are in use, either:
 - From the time of booking, regardless of late arrival
 - When individuals begin and end using studio facilities. This includes the use of the lounge and changing area
 - vi. Overtime:
 - If a client goes over their allotted time by more than 15 minutes they will be responsible for payment of half an hour
 - If a client goes over their allotted time by more than 30 minutes they will be responsible for payment of the full hour
 - Dreghorn Photography reserve the right to deny overtime hire if there is a potential for schedule conflict

Payment

- I. DEPOSIT
 - i. A deposit must be paid in order to hold a booking. The deposit amounts to 50% of the total hire fee. This can be paid in 2 ways
 - ii. By Paypal. All payments should be made to: **info@dreghorn-photography.co.uk**
 - iii. If a studio visit is arranged more than 2 days before the hire then the deposit may be paid in cash. To arrange a studio visit :
 - Call 0141 429 7459
 - E-mail **info@dreghorn-photography.co.uk**
 - The remaining 50% must be paid upon arrival at the studio.
- OVERTIME
 - i. Payment for overtime hire will be settled at the end of the hire session

Facilities and equipment

- I. Dreghorn Photography are responsible for the safety and condition of all equipment and facilities at the time of hire.
- II. All equipment is checked to be in working order prior to the start time of the studio hire. Upon arrival this will be demonstrated to the client.
- III. The client is responsible for appropriate use of said equipment and facilities from the start of the hire time until their departure.

Liability

- I. Injury: The client takes responsibility for all injury to themselves and other parties involved in hiring activities.
- II. Property loss/damage
 - i. Client property: The client will be responsible for any loss, and or, damage to their own property
 - ii. Studio property: In the event of damage necessitating an insurance claim the client will be responsible for cost of repair or the excess in an insurance claim excess

Hire Rules

- I. The storage area is strictly off limits to all but Dreghorn Photography staff. This is for your own safety
 - i. Anyone found attempting to enter this area may be ejected from the premises with no refund
- II. In the event of fire notify any Dreghorn Photography staff immediately
 - i. There are two exits to be used in the event of fire. Those in the studio or office should vacate by the fire exit at the rear of the studio. Those in the lounge or kitchen should exit through the front door
- III. Food & drink may not be consumed in the studio area
 - i. They may be consumed in the changing and lounge areas

Cancellation

- I. PENALTY
 - i. There is no charge for cancellation provided adequate notice (72 hours) is given
 - ii. In the event of cancellation with less than adequate notice then 50% of the agreed rate will be charged as penalty
 - iii. In the event of cancellation with less than 12 hours notice or no notice at all then the client will receive no refund
 - If the only the deposit was paid the client will be liable to the remainder of the hire fee.
- II. PAYMENT ON ARRIVAL
 - i. If payment was agreed upon arrival then the client will be unable to book the studio again until the sum is paid
- III. PAYMENT IN ADVANCE
 - i. If a client has paid in advance then they will be given credit redeemable on the next hire equal to the amount they have paid (minus any penalties listed above).
 - ii. If a client wishes this credit to be refunded as cash they can contact the studio to arrange this

Demonstration of studio equipment completed and shown to be in working order

Tick here if you would like to be added to our mailing list

E-mail: _____

PRINT NAME _____

SIGNED _____

DATE _____

By signing here you agree to these terms & conditions for all instances of studio hire starting from the date given. Should the terms change in any way you will be notified and required to resign the updated form